

June 24, 2020

President Bayer called the regular meeting of the Board of Trustees of Bradley Public Library District to order at 6:02 P.M. Wednesday, June 24, 2020.

Present: Trustees Bayer, Grace, Benoit, Rodgers, and Ponton

Absent: Hendrickson

Also present: J. DePatis, Director

APPROVAL OF MINUTES

Moved by Trustee Rodgers, seconded by Trustee Benoit, that

MINUTES OF THE May 20, 2020 MEETING
SESSION BE APPROVED AS SUBMITTED
Motion carried by unanimous vote

**APPROVAL
OF MINUTES**

PUBLIC COMMENT - None

TREASURER'S REPORT

Moved by Trustee Rodgers, seconded by Trustee Grace, that

TREASURER'S REPORT FOR MAY
BE ACCEPTED AS SUBMITTED

**ACCEPT
TREASURER'S
REPORT**

Motion carried by roll call vote of 5 ayes, 0 nays and 1 absent

VENDOR PAYMENTS

Moved by Trustee Bayer, seconded by Trustee Ponton that:

BILLS TOTALLING \$ 31,547.22
ALLOWED AND PAID FOR MAY

**PAYMENT
OF BILLS**

Motion carried by roll call vote of 5 ayes, 0 nays and 1 absent

DIRECTOR'S REPORT

There was no statistical report.

Director DePatis stated the following:

E-rate funding: \$ 9542.40 which is 80% of the internet cost.

FY2020 Per capita grant award letter was received in the amount of \$16,618.75.

Virtual Summer Reading is going well. Kids like earning buttons, and the numbers are about the same as last year. Entire program is virtual. Summer Reading has its own Facebook page and utilizes Zoom, Facebook and YouTube.

Breakfasts and lunches are serving 100-110 kids daily and will extend curbside for the remainder of the summer.

The library purchased a Fender sound system for \$600.

June 17 Summer Family Market served 118 households and went smoothly.

June 10 saw a book return exchange with the KALA libraries in the Big Lots parking lot.

RAILS regular delivery resumes June 29. Books are still being quarantined for 3 days and cleaned.

June 24, 2020 - page two

HOOPLA is coming: It offers audio books, e-books, comics and movies. Multiple people can use it at the same time, like for book clubs. No waiting times; library pays per use, and items can be kept for 3 weeks. We will limit 5 items per person to start.

Moved by Trustee Rodgers, seconded by Trustee Benoit that

THE LIBRARY DIRECTOR
FOR JUNE BE ACCEPTED

Motion carried by unanimous vote

**ACCEPT
DIRECTOR'S
REPORT**

COMMITTEE REPORTS:

Personnel: Committee met on July 16: Taking into consideration the increase in the minimum wage starting July 1, the following adjustments were suggested: eliminate the page positions, with a savings of about \$ 9000; adjusting Saturday hours to 9 AM – 3PM and to discontinue of Sunday hours, with both changes saving about \$7000. Circulation staff members will shelve books.

Moved by Trustee Rodgers and seconded by Trustee Grace to accept the change in salary line.

Motion carried by roll call vote of 5 ayes, 0 nays and 1 absent

UNFINISHED BUSINESS:

Coronavirus re-opening plan update:

Most people picked up their materials.

Limited walk-in service begins July13; still waiting for some sanitation and safety supplies.

Curbside will continue. Returns will still be made outside only.

Masks are required. No chairs are available. 9 AM -10 AM hour is reserved for elderly and at-risk patrons, Monday- Saturday.

Fine free until the end of July.

No meeting room usage until possibly September.

Computer use: 1 hour slots available by sign up. Keyboards are covered with plastic.

30 minutes will be allowed between uses for sanitizing. The upholstered chairs have been replaced with plastic chairs, and seating will be staggered.

NEW BUSINESS:

Ordinance 20-01: 2% Building and Maintenance Levy FY 2021-22.

Moved by Trustee Ponton, seconded by Trustee Rodgers to approve Ordinance 29-01.

Motion carried by roll call vote of 5 ayes, 0 nays and 1 absent

Moved by Trustee Bayer, seconded by Trustee Rodgers to move the July 15 regular meeting to Tuesday, July 14 to avoid conflict with the Summer Family Market.

Motion carried by unanimous vote

Moved by Trustee Rodgers, seconded by Trustee Ponton to set the Public Hearing for the FY 2021-2022 Budget and appropriations Ordinance for Wednesday, August 19 at 6 PM.

Motion carried by unanimous vote

Public Use of the Library policy updates:

Section 1: Days and Hours of Service: revise to state Saturday hours will change from 9 AM -5 PM to new hours of 9AM – 3 PM, and eliminate Sunday hours.

Moved by Rodgers, seconded by Trustee Benoit to approve changes to Section 1: Days and Hours of Service. Saturday hours will change from 9 AM- -5 PM to new hours of 9AM – 3 PM, and eliminate Sunday hours.

Motion carried by unanimous vote

Section 3: Circulation of Materials, Pt.2: Fines Suggested: Reduce fines on overdue videos from \$.50 to \$.25 per day. This will be re-evaluated in 3-6 months to see if this reduces fines, then possible raise the \$5 fine limit to take out materials to a limit of \$10.

Moved by Trustee Bayer, seconded by Trustee Rodgers to reduce the fine levied for overdue videos from \$.50 to \$.25 per day.

Motion carried by unanimous vote

Section 8: Computers and Internet, Pt. 1: Eligibility and Computer Use. Suggested: Patrons with lost items will still be able to use library computers. Also, staff will not have to check ID of patrons who do not have library cards but would like to use the computers.

Moved by Trustee Rodgers, seconded by Trustee Grace to allow patrons with lost items to be able to use library computers. Also, staff will not have to check ID of patrons who do not have library cards but would like to use the computers.

Motion carried by unanimous vote

Secretary's review of closed meeting minutes

Moved by Trustee Benoit, seconded by Trustee Rodgers that the minutes of closed meetings remain closed.

Motion carried by unanimous vote

EXECUTIVE SESSION: None

COMMUNICATIONS: None

Trustee Rodgers moved for adjournment at 7:14 PM

*Next Bradley Public Library District Board meeting will be held
Tuesday, July 14, 2020 at 6:00 PM*

Madonna Benoit
Secretary

Judy Ponton
Recording Secretary