

May 19, 2021

President Bayer called the regular meeting of the Board of Trustees of Bradley Public Library District to order at 6:02 P.M., Wednesday, May 19, 2021.

Present: Trustees Bayer, Benoit, Edme, Hendrickson, Rodgers

Absent: Diamond, Ponton

Also present: J. DePatis, Director

TRUSTEE SWEARING IN

Notary Public Marlena Kalafut swore in newly re-elected trustees Bayer and Hendrickson.

Moved by Trustee Hendrickson, seconded by Trustee Benoit, to elect Trustee Bayer to the position of President for a two-year term. With no other nominees or candidates, she was declared elected. Newly re-elected President Bayer thereafter presided over the meeting.

Moved by Trustee Bayer, seconded by Trustee Edme, to elect Trustee Rodgers to the position of Vice President for a two-year term. With no other nominees or candidates, she was declared elected.

Moved by Trustee Rodgers, seconded by Trustee Hendrickson, to elect Trustee Benoit to the position of Secretary for a two-year term. With no other nominees or candidates, she was declared elected.

Moved by Trustee Bayer, seconded by Trustee Benoit, to elect Trustee Hendrickson to the position of Treasurer for a two-year term. With no other nominees or candidates, she was declared elected.

Standing Committee assignments are as follows:

Legal: Trustee Benoit and Trustee Diamond

Building and Grounds: Trustee Benoit and Trustee Edme

Personnel and Salary: Trustee Hendrickson and Trustee Rodgers

Budget/Finance: Trustee Edme and Trustee Ponton

President Bayer is on all committees.

APPROVAL OF MINUTES

Moved by Trustee Hendrickson, seconded by Trustee Rodgers that

MINUTES OF THE REGULAR MEETING OF

4/21/2021

BE APPROVED AS SUBMITTED

Motion carried by unanimous vote

**APPROVAL
OF MINUTES**

PUBLIC COMMENT - None

TREASURER'S REPORT

Moved by Trustee Rodgers, seconded by Trustee Edme, that

TREASURER'S REPORT FOR APRIL

BE ACCEPTED AS SUBMITTED

Motion carried by roll call vote of 5 ayes, 0 nays, 2 absent

**ACCEPT
TREASURER'S
REPORT**

VENDOR PAYMENTS

Moved by Trustee Bayer, seconded by Trustee Edme that:

BILLS TOTALLING \$ 49,239.26
ALLOWED AND PAID FOR APRIL

**PAYMENT
OF BILLS**

Motion carried by roll call vote of 5 ayes, 0 nays, 2 absent

DIRECTOR’S REPORT:

17 new readers were registered and 4,484 items were issued in April.

Receipts: \$434.40: fines on overdue books; \$188.00: fax; \$489.05: copies; \$110.00 lost/damaged; non-resident cards: \$155.00; misc: \$2.25

Expenses: \$34.65

Director DePatis stated the following:

Continuing Education: Director DePatis attended the Delegates meeting and the ALA Marketing webinar.

Personnel: The part-time position has been filled by Mary Maciejewski. Interviews are ongoing for the Youth Services 30-hour position.

Legal: trustee updates have been sent to the ISL and the County Clerk.

Grants: Awarded FY2021-22 e-rate funding of \$ 15,856.32; this is an 80 % discount of Internet service.

Programs: The Summer Reading Program, Reading Colors Your World, will begin sign-ups May 24. The program will run June 12 – July 24 and will include both virtual and in person activities. Presenters will include Dan Gogh (art), a juggler, and author Dan Gutman via Zoom and in cooperation with other local libraries.

Eight staff members have been or will be trained online for the Summer Lunch program distribution. The dinner and a snack distribution will end May 20. Breakfast and lunch distribution will begin June 9, and will be drive through pick-ups.

The Summer Markets will be held from 5 to 7 P.M. on Thursday, July 1, Wednesday, July 14, and Wednesday, August 4. They will be held in the drive-through manner.

Maintenance: Roof inspection has been done; we received a grade of “B” and we have 8-10 years left on the roof and no major repairs needed. Matco sprinkler inspection is completed and will replace 3 gauges.

Marketing: The final group meeting with Anna has been completed; she is helping with bulk content creation.

Moved by Trustee Rodgers, seconded by Trustee Edme that

THE LIBRARY DIRECTOR’S REPORT
FOR APRIL BE ACCEPTED

**DIRECTOR’S
REPORT
ACCEPTED**

Motion carried by roll call vote of 5 ayes, 0 nays, 2 absent

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COMMITTEE REPORTS: Friends of the Library Liaison: Friends met on May 12, 2021 for the first time since February of 2020 and granted these requests:

\$1000.00 to Youth Services for Summer Reading

\$150.00 to Youth Services to purchase a wagon for transporting materials to off -site programs

\$179.00 for Amazon Prime subscription (due October, 2020)

\$ 75.00 for gift baskets for adults for Summer Reading.

The Friends have also set the dates for a book sale: August 26-27-28.

UNFINISHED BUSINESS:

Coronavirus update: The CDC has stated that fully vaccinated people do not need to wear masks, but businesses may set their own guidelines. Since the library serves patrons under age 11 who are not yet eligible for vaccination, the library will continue to require the wearing of masks to protect all of our patrons and staff.

NEW BUSINESS:

Non-resident fee card for FY2021-22: Using the recommended formula, our fee should be \$165 per year.

Moved by Trustee Rodgers and seconded by Trustee Hendrickson that the non-resident fee card for FY 2021-22 be set at \$165.

Motion carried by unanimous vote.

Landscape issue: The neighbor to the south of the library contacted the mayor of Bradley, stating that the library's evergreen trees shed debris into her swimming pool. Terry Memenga contacted Trustee Bayer stating that this issue was not under the village's jurisdiction, but asked the library to discuss the matter. It was discussed and decided that since the landscape plan was approved by the village, and that the trees are maintained on library property that the trees will remain as they are.

Finance Committee has set the date for a budget meeting for June 16, 2021 at 5 P.M.

Personnel Committee has set the date for a salary meeting for June 14 at 4 P.M.

COMMUNICATIONS: Newly updated Trustee informational binders were distributed.

Trustee Hendrickson moved for adjournment at 6:55PM.

*Next Bradley Public Library District Board meeting will be held
Wednesday June 16, 2021 at 6:00 P.M.*

Madonna Benoit
Secretary

Karen Bayer
Acting Recording Secretary