

**March 17, 2021**

President Bayer called the regular meeting of the Board of Trustees of Bradley Public Library District to order at 6:00 P.M., Wednesday, March 17, 2021.

**Present:** Trustees Bayer, Hendrickson, Benoit, Rodgers, and Diamond

**Absent:** Ponton

**Also present:** J. DePatis, Director and, Lucson Edme, potential trustee.

**APPROVAL OF MINUTES**

Minutes of the February 17, 2021 meeting will be put to approval at the April meeting.

**PUBLIC COMMENT** - None

**TREASURER'S REPORT**

**Moved** by Trustee Rodgers, seconded by Trustee Diamond, that

TREASURER'S REPORT FOR FEBRUARY  
BE ACCEPTED AS SUBMITTED

**ACCEPT  
TREASURER'S  
REPORT**

*Motion carried by roll call vote of 5 ayes, 0 nays, 1 absent*

**VENDOR PAYMENTS**

**Moved** by Trustee Bayer, seconded by Trustee Rodgers that:

BILLS TOTALLING \$ 40,172.00  
ALLOWED AND PAID FOR FEBRUARY

**PAYMENT  
OF BILLS**

*Motion carried by roll call vote of 5 ayes, 0 nays, 1 absent*

**DIRECTOR'S REPORT**

8 new readers were registered and 3,602 items were issued in February.

**Receipts:** \$264.23: fines on overdue books; \$169.00: fax; \$278.25 copies;

\$127.00 lost/damaged

**Expenses:** \$22.37

Director DePatis stated the following:

The Library hosted 45 programs with live attendance of 242 and total attendance of 549. Supper and snacks were served 19 days; 1,110 people were served for a total of 2,220 supper and snacks. Director DePatis has been asked to be part of a panel for the Northern Illinois Food Bank to share information on how we serve our patrons meals.

Kanopy is live: it offers children's programs, documentaries, great courses and foreign films.

The library pays for patron usage. It is similar to Hoopla. Hoopla at Bradley Library checks out mainly audio books.

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FY2021-22 e-rate has been applied for with an 80 percent discount for Internet. CURES funding has been approved for more than \$4000, and perhaps maybe more. The Per Capita grant has been submitted; this is the 24th Per Capita Grant submitted by Director DePatis.

Summer Food Program has been applied for and approved. Drive-through breakfast and lunch will be provided through August.

Allison Orvis, Olivia Koerner, and Marie Cowden attended management workshops.

The library will be closed Friday, March 21 from 9-1 for in-service, including the annual sexual harassment training.

Director DePatis will be posting a job opening for a circulation clerk, for evenings and Saturdays. Rai Dominguez will be leaving March 31 to prepare for the LSAT exam and for a summer internship in Washington D.C.

Staff members have been meeting with Anna Dattilo, our digital marketing resource. They have been focusing on branding and scheduling.

The library is sponsoring a pop-up Prom Shop on Friday and Saturday, March 27 and 28. Shopping will be offered by appointments.

**Moved** by Trustee Hendrickson, seconded by Trustee Benoit that  
THE LIBRARY DIRECTOR'S REPORT  
FOR FEBRUARY BE ACCEPTED

**DIRECTOR REPORT  
ACCEPTED**

*Motion carried by roll call vote of 5 ayes, 0 nays, 1 absent*

**COMMITTEE REPORTS:** None

**UNFINISHED BUSINESS:**

COVID-19 Update

The library is waiting for an update from the Governor's office.

Trustee Opening:

If tonight's guest, Lucson Edme, chooses, he will join the Board of Trustees

Statements of Economic Interests need to be filed by May 1, 2021.

**NEW BUSINESS:**

The renewals for Commercial and Liability Insurance have been received. Current premium is \$14,161 and will increase on May 1 to \$ 15,159, an increase of 7 percent.

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**COMMUNICATIONS:** A thank you certificate was received from Census 2020 recognizing the Bradley Library for being a member of the 2020 Census Community Partnership and Engagement Program.

Trustee Hendrickson moved for adjournment at 6:32PM.

*Next Bradley Public Library District Board meeting will be held  
Wednesday April 21, 2021 at 6:00 P.M.*

Madonna Benoit  
Secretary

Karen Bayer  
Acting Recording Secretary