

Bradley Public Library
Board of Trustees
Regular Meeting – May 18, 2022
Frances Wertz Conference Room

President Bayer called the meeting to order at 6:00 p.m.

Trustees Present: Nickolas Allen, Karen Bayer, Madonna Benoit, Connie Hendrickson, Terri Jones

Trustees Absent: Lucson Edme, Jonathan Shinabarger

Also Present: Jodie DePatis, Director, Marie Cowden, Recording Secretary

APPROVAL OF MINUTES:

Trustee Hendrickson made a motion to accept the minutes of the April 20, 2022 Regular Library Board meeting. Trustee Benoit seconded the motion and motion carried by unanimous vote.

PUBLIC COMMENT: None

FINANCIAL REPORT AND APPROVAL OF VENDOR PAYMENTS:

Trustee Bayer made a motion to accept the Treasurer's Report as submitted and to accept Vendor Payments in the amount of \$52,599.02 for the month of April 2022. Trustee Allen seconded the motion. Motion carried by roll call of 5 ayes, 0 nays, 2 absent.

DIRECTOR'S REPORT:

(Statistical Reports Attached)

Director DePatis stated the following:

- **Programs:** May is a light programming month for the Youth Services Department as they prepare for this year's summer reading program: Read Beyond the Beaten Path which runs June 6-July 15 with signups beginning May 23. The summer lunch program through the Northern Illinois Food Bank runs June 6-August 12. Lunches must be consumed on site this year and will be served Monday-Friday from 11:30am-1:00pm. Summer Family Pantries will be drive-thru from 5-6:30pm on the following Wednesdays: June 8, July 13, and August 10.
- **Continuing Education:** Olivia and Jodie completed 8.5 hours of education this month. Quarterly staff meeting was held on May 13 at 1pm with 11 employees in attendance. In addition to reviewing policies and procedures, staff completed Mental Illness, Part 1 from the Homeless Training Institute. Jodie attended the KALA Director's meeting and Marie attended the KALA Circulation meeting.
- **Facilities:** During the annual HVAC maintenance, we discovered one of the AC condensers had gone bad and was replaced. Langlois came out on May 16 to complete an annual roof inspection. A report will be sent the following week. The exterior light above the employee entrance has been replaced after being on backorder for months. Annual sprinkler inspection has been scheduled with Matco for May 26.

- **Grants:** The erate funding for 2022-23 has been committed for \$15,856.32 which is 80% of our Internet service costs. Jodie completed the required 4-hour facilitation workshop for the ALA Libraries Transforming Communities grant, and a viewing and discussion of the movie “The Public” will be hosted Thursday, May 19 at 6pm. Copies of the book “Palaces for the People” by Eric Klinenberg have been purchased for Board members and community leaders. The Library was awarded a \$2,440 grant from the Community Foundation of Kankakee River Valley for a project entitled “Building the Body, Mind, and Music Connection through Pre-K Programs.” The funds are for musical instruments and other items that will be used to add more music to existing pre-K programs as well as a hiring a presenter for a workshop on using music with preschoolers that will be open to area teachers, childcare providers, and library workers.
- **Technology:** Computer upgrade is nearly complete with the public computers all updated and the new b&w printer for the public installed. Biblioboard, where the electronic BBCS Yearbooks are housed, had 74,383 records (each yearbook is a record) viewed in April.

COMMITTEE REPORTS:

- **Friends of the Library Liaison:** President Bayer stated April 21-23, 2022 book sale was a success. She stated the following financial figures:

Book Sale Cash: \$ 982.20
 Book Sale Credit: \$ 45.25 (goes straight to library)
 Membership Renewals: \$ 125.00
 Current Friends Balance \$2,443.63

Friends donated \$100.00 to Adult Summer Reading Program and \$1,000.00 to Children’s Summer Reading Program.

The food pantry project in partnership with Bradley Bourbonnais Community High School is completed and will be delivered on Saturday, May 21, 2022 fully stocked with non-perishables. The possibility of a November 2022 craft show was discussed.

UNFINISHED BUSINESS:

- **2021 Tax Computation Report:** Director DePatis distributed a new report to board members explaining changes were made since the last statement was received. Due to the correction, the library was awarded more money.

NEW BUSINESS:

- **Non-Resident Fee Card for FY2022-23:** Trustee Hendrickson made a motion to increase the non-resident fee card from \$165.00 to \$170.00 effective FY2022-23. Trustee Jones seconded the motion. Motion carried by roll call of 5 ayes, 0 nays, 2 absent.
- **Finance Committee Budget Meeting Date:** Trustees on Finance Committee will be contacted to set a meeting date due to absence of members.
- **Personnel Committee Salary Meeting Date:** Trustees on Personnel Committee agreed to meet on June 9, 2022 at 9 a.m.

COMMUNICATIONS/CORRESPONDENCE: Trustee Jones informed the board that she may be relocating out of the district and June might be her last board meeting. Director DePatis encouraged board members to notify anyone they might know regarding the open seat.

ADJOURNMENT:

At 6:40 p.m. President Bayer made a motion to adjourn. Trustee Hendrickson seconded the motion and motion carried by unanimous vote.

The next regularly scheduled board meeting will be Wednesday, June 15, 2022 at 6:00 p.m.

Respectfully Submitted,

Madonna Benoit
Secretary

Marie Cowden
Recording Secretary