

**Bradley Public Library**  
**Board of Trustees**  
**Regular Meeting – July 20, 2022**  
**Drassler Meeting Room**

President Bayer called the meeting to order at 6:00 p.m.

**Trustees Present:** Karen Bayer, Madonna Benoit, Lucson Edme, Jonathan Shinabarger

**Trustees Absent:** Nickolas Allen

**Also Present:** Marie Cowden, Recording Secretary, Ryan Guertin (prospective trustee), Ellie Rorabaugh (prospective trustee)

**Absent:** Jodie DePatis, Director (Vacation)

**ACCEPTANCE OF BOARD RESIGNATIONS:** Connie Hendrickson and Terri Jones both submitted resignation letters resigning their positions as library trustees.

**APPOINTMENT AND SWEARING IN OF NEW TRUSTEE:**

Motion was made by President Bayer to appoint Ryan Guertin as trustee of the Bradley Public Library. Madonna Benoit seconded the motion and motion carried by unanimous vote. Recording Secretary, Marie Cowden swore in new Trustee Ryan Guertin.

Motion was made by President Bayer to appoint Ellie Rorabaugh as trustee of the Bradley Public Library. Jonathan Shinabarger seconded the motion and motion carried by unanimous vote. Recording Secretary, Marie Cowden swore in new Trustee Ellie Rorabaugh.

**APPOINTMENT OF TREASURER:** Trustee Shinabarger made a motion to nominate Ryan Guertin as Treasurer to replace Connie Hendrickson's position. Trustee Benoit seconded the motion and motion carried by unanimous vote.

**APPROVAL OF MINUTES:**

Trustee Edme made a motion to accept the minutes of the June 15, 2022 Regular Library Board meeting. Trustee Benoit seconded the motion and motion carried by unanimous vote.

Trustee Edme made a motion to accept the minutes of the June 15, 2022 Executive Session.

Trustee Shinabarger seconded the motion and motion carried by unanimous vote.

**PUBLIC COMMENT:** None

**FINANCIAL REPORT AND APPROVAL OF VENDOR PAYMENTS:**

Trustee Bayer made a motion to accept the Treasurer's Report as submitted and to accept Vendor Payments in the amount of \$62,429.86 for the month of June 2022. Trustee Edme seconded the motion. Motion carried by roll call of 6 ayes, 0 nays, 1 absent.

**DIRECTOR'S REPORT:**

(Statistical Reports Attached)

Trustee Bayer stated the following:

- **Programs:** The "Library of Things" yard game collection is now circulating and has had a positive response from the community. We added a page to our website to market these items. Due to very low attendance, we decided to end the free summer lunch program early this year. July 15th was the last day. We held a mobile pantry on July 13 and served 70 families. Our mobile pantries will continue with the last one being on August 10<sup>th</sup> from 5-

6:30pm. Summer reading programs ended on July 15<sup>th</sup>. There will be a few pop-up programs and regular adult programming will continue in August. Fall programming will start right after Labor Day. National Night Out is scheduled for August 2<sup>nd</sup> starting at 3:30pm. The Library will have a table and prize wheel with school related prizes.

- **Personnel:** A new part-time, 15 hour/week Circulation Clerk has been hired. Kindra Morrison will be starting the week of August 1.
- **Grants:** We have received and are in the process of cataloging the final Tech to Go items from the Expanding Digital Inclusion grant. Quarterly reports for both the EDI and PNG grants have been submitted. We have been awarded \$18,219.20 for the FY2022 Per Capita Grant.
- **Legal:** The 2% Building and Maintenance Levy notice was published in The Daily Journal on June 23.
- **Building & Maintenance:** Liberty Fire completed fire extinguisher annual inspections. We added a display tower that will showcase the Library of Things and Tech to Go collections. This piece was being given away by the Hillside Public Library.
- **Technology:** Hotspot service has been renewed for another year, and we were able to replace 2 additional hotspots at no charge. The Short Story Cube from the ALA ARPA Humanities grant has been set up and is now printing stories on a summer theme.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- **FOIA Policy Update:** Trustee Benoit made a motion to update FOIA Policy with an added change of removing Cathy Rodger's name. Trustee Edme seconded the motion. Motion carried by roll call of 6 ayes, 0 nays, 1 absent.
- **Trustee Education:** Trustee Bayer distributed document with useful trustee information and document from the Bradley Public Library employee handbook Section 7 Part 3: Problem Resolution (Complaint Procedures) to trustees.

**COMMUNICATIONS/CORRESPONDENCE:** Trustee Bayer informed trustees that the library would be getting a defibrillator through a verbal commitment from Senator Patrick Joyce's office.

**ADJOURNMENT:**

At 6:29 p.m. President Bayer made a motion to adjourn. Trustee Edme seconded the motion and motion carried by unanimous vote.

The next regularly scheduled board meeting will be Wednesday, August 17, 2022 at 6:00 p.m.

Respectfully Submitted,

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Madonna Benoit  
Secretary

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Marie Cowden  
Recording Secretary