

BRADLEY PUBLIC LIBRARY DISTRICT  
PUBLIC USE OF THE LIBRARY POLICY

**SECTION 3: CIRCULATION OF MATERIALS**

**Part 2: Overdue Materials**

1. The Library does not charge fines on overdue materials with the exception of special collections including Equipment which is outlined in Part 3 of this section.
2. Fines stop accruing at \$10 per item unless otherwise noted.
3. Patrons with unpaid charges of \$10.00 or more will have borrowing privileges suspended until unpaid charges are below \$10.00.
4. Patrons with items more than 21 days overdue will have their borrowing privileges suspended until the items are returned.
5. Patrons will be billed for items overdue more than 21 days. If the items are returned in good condition within 1 year of the bill date, all charges will be waived.
6. If an item is not returned within 1 year of the bill date, the item will have been replaced or withdrawn from the collection and the Library will no longer waive replacement fees.
7. Parents or legal guardians will have privileges suspended as above if the juvenile card for which they signed incurs a lost, damaged, or long overdue item.
8. The Library will attempt to notify patrons of overdue materials and is not responsible for a patron's failure to receive notifications.
9. Bradley Public Library District patrons who check out materials at other libraries will be subject to that library's circulation policies including any overdue fines.

Approved: November 18, 2009; Revised: April 19, 2023