

**Bradley Public Library  
Board of Trustees  
Regular Meeting May 21, 2025  
Drassler Conference Room**

President Bayer called the meeting to order at 6:03 p.m.

**Trustees Present:** Nick Allen, Jody Andriano (Prospective Trustee), Karen Bayer, Lucson Edme, Paula Goodwin (Prospective Trustee, arrived 6:23 p.m.), Brandon Hawkins, Jessica Trudeau

**Trustees Absent:** None

**Also Present:** Jodie DePatis, Director, Marie Cowden, Recording Secretary

**APPROVAL OF MINUTES:**

Trustee Hawkins made a motion to accept the minutes of the April 16, 2025 Regular Board meeting. Trustee Edme seconded and the motion carried by unanimous vote.

Trustee Hawkins made a motion to accept the minutes of the April 16, 2025 Executive Session. Trustee Edme seconded and the motion carried by unanimous vote.

**PUBLIC COMMENT:** None

**FINANCIAL REPORT AND APPROVAL OF VENDOR PAYMENTS:**

Trustee Bayer made a motion to accept the Treasurer's Report as submitted and to accept vendor payments in the amount of \$53,094.56 for the month of April 2025. Trustee Trudeau seconded and motion carried by roll call of 5 ayes, 0 nays, 0 absent.

**SWEARING IN OF NEW TRUSTEES:**

Jody Andriano, Paula Goodwin, and Brandon Hawkins were sworn in as Trustees of the Bradley Public Library by Marie Cowden, Recording Secretary.

**BOARD RE-ORGANIZATION:**

- **Elect President:** Karen Bayer
- **Elect Vice-President:** Lucson Edme
- **Elect Secretary:** Jessica Trudeau
- **Elect Treasurer:** Nick Allen

Trustee Allen made a motion to accept the board re-organization and Trustee Hawkins seconded. Motion carried by roll call of 7 ayes, 0 nays, 0 absent.

**APPOINT COMMITTEES:**

- **Legal Committee:** Jody Andriano and Brandon Hawkins
- **Personnel Committee:** Paula Goodwin and Jessica Trudeau
- **Finance Committee:** Nick Allen and Lucson Edme

Trustee Allen made a motion to accept the appointed committees and Trustee Hawkins seconded. Motion carried by roll call of 7 ayes, 0 nays, 0 absent.

**DIRECTOR'S REPORT:**

(Statistical Reports Attached)

Director DePatis stated the following:

- **Continuing Education:** Youth Services Associates Dee Vent and Britini Broughton and Director DePatis attended the Reaching Forward North mini-conference in Rosemont on May 1. Workshops attended were on a variety of topics including youth programming, collection development, and makerspaces. Broughton also completed a class from the iSchool at University of Wisconsin-Madison entitled Connect and Engage: Effective Youth Outreach Strategies for Libraries. Information Services Assistant

Kindra Morrison completed a day-long in-person training on adult mental health first aid put on by NAMI as well as a reader's advisory webinar. Christina Loraine attended the ILA Marketing Mini-conference online and has completed 2 online workshops for the Illinois Libraries AI Ambassador program sponsored by RAILS. There is one more in person class in June. Loraine will be giving a class in the fall on AI.

- **Building**: Matco came on May 9<sup>th</sup> for the annual sprinkler inspections. Langlois was contacted to schedule an annual inspection of the roof and to give estimates on repairing a downspout and gutter.
- **PrairieCat**: Director DePatis attended the Delegates meeting in person on April 30 in Mendota. The integrated payment system is now live on the public catalog, Vega. Switching to a new mobile app was approved with the expectation that the new app will be live in October 2025. This also means updating our IGA with PrairieCat. Our FY2026 ILLINET/OCLC group program member agreement has been returned to the Illinois State Library.
- **Programs**: We had 8 chicks hatch the week of May 5<sup>th</sup> and they were brought back on May 9<sup>th</sup> to the University of Illinois Extension office. Staff have been working on summer reading plans during the month of May with brochures and announcements to be made next week for programs beginning June 2<sup>nd</sup>. The Summer Reading Parking Lot party will be held Fri. June 13<sup>th</sup> from 6-8pm. The library will be closing at 5pm that day for set up. There will be sno cones, hotdogs, popcorn, bounce houses, and games. All free for the community. The summer mobile pantries have been confirmed for June 19, July 17, and August 14 from 5-6:30pm. BPL is a confirmed open site for free lunch this summer to be held 11:30-12:30 Mon-Thurs from June 9 through Aug 7.
- **Grants**: We received our erate funding commitment decision letter for FY2025-26 in the amount of \$5,712.00 which is roughly 80% of the cost for Internet to the public computers.
- **Personnel**: We are advertising for a PT Youth Services Assistant to join our current youth services team. McKenna Jones was re-hired to replace PT Circulation Clerk Ashley Reck who is leaving at the end of May. We are getting ready to interview for a PT Circulation Clerk to replace Cassidy Steinke who is leaving mid-June.
- **Outreach**: Information Services Coordinator Christina Loraine manned a table at KCC's Lifelong Learning Institute's anniversary event in April. She was able to hand out program information and interact with at least 50 people during that event. The Bradley Preschool classes visited the library in May and enjoyed a special music and movement class.

#### **COMMITTEE REPORTS:**

- **Friends of the Library**: Trustee Bayer stated that the April book sale made a profit of \$901.25 contributing to a current balance of \$1164.58 for the Friends account. She also stated that a Culvers fundraiser would be taking place on July 7<sup>th</sup> and 10% of spending between 5-8 p.m. would be given to the library. Culvers requires between 3 to 6 people to assist in wiping tables and delivering food during the time and date of the fundraiser. Trustee Bayer also mentioned the possibility of an Oberweis fundraiser in the future.

#### **UNFINISHED BUSINESS:** None

#### **NEW BUSINESS:**

- **Finance Committee Set Date for Budget Meeting**: June 11<sup>th</sup> at 4:30 p.m.
- **Personnel Committee Set Date for Salary Meeting**: June 16<sup>th</sup> at 4 p.m.
- Trustee Bayer distributed Trustee information to new Trustees. She stated at 5 p.m. on June 18<sup>th</sup> new Trustee orientation and tour of the library would take place.

#### **COMMUNICATIONS/CORRESPONDENCE:** None

**ADJOURNMENT:** At 6:43 p.m. Trustee Hawkins made a motion to adjourn. Trustee Edme seconded and motion carried by unanimous vote.

The next regularly scheduled board meeting will be Wednesday, June 18, 2025 at 6:00 p.m.

Respectfully Submitted,

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Jessica Trudeau  
Secretary

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Marie Cowden  
Recording Secretary