

**Bradley Public Library  
Board of Trustees  
Regular Meeting September 17, 2025  
Drassler Conference Room**

President Bayer called the meeting to order at 6:05 p.m.

**Trustees Present:** Jody Andriano, Karen Bayer, Lucson Edme (Arrived 6:07 p.m.), Paula Goodwin, Brandon Hawkins, Jessica Trudeau

**Trustees Absent:** Nick Allen

**Also Present:** Jodie DePatis, Director

**APPROVAL OF MINUTES:**

Trustee Hawkins made a motion to accept the minutes of the August 20, 2025 Regular Board meeting. Trustee Trudeau seconded and the motion carried by unanimous vote.

Trustee Hawkins made a motion to accept the minutes of the August 20, 2025 Public Hearing. Trustee Trudeau seconded and motion carried by unanimous vote.

**PUBLIC COMMENT:** None

**FINANCIAL REPORT AND APPROVAL OF VENDOR PAYMENTS:**

Trustee Bayer made a motion to accept the Treasurer's Report as submitted and to accept vendor payments in the amount of \$33,212.61 for the month of August 2025. Trustee Andriano seconded and motion carried by roll call of 6 ayes, 0 nays, 1 absent.

**DIRECTOR'S REPORT:**

(Statistical Reports Attached)

Director DePatis stated the following:

- **Building:** Langlois Roofing repaired the roof leak over the Conference Room. River Valley Pest Control has been hired for monthly pest control. The carpet in the Drassler Room was cleaned by Brite Swipe on August 25. Utica Insurance completed an inspection of the property on September 9. The only item needing to be addressed is updating the tags on the sprinkler system. They were tested this Spring but not all the tags were updated with that information.
- **Programs:** Fall programming is in progress.
- **Legal:** The FY2026-27 Budget and Appropriations Ordinance was published in The Daily Journal and filed at the Kankakee County Clerk's Office. The FY2026-27 Building and Maintenance Levy was also filed at the County Clerk's Office. The FY2024-25 audit has begun with the accountants visit scheduled for September 29.
- **Continuing Education:** All staff meetings were held August 22 and 28. In addition to general training, staff completed required annual sexual harassment training. Director DePatis completed train the trainer workshop put on by the DuPage Department of Public Health on September 16.
- **Grants:** The FY25 PNG final reports have been submitted and final grant monies disbursed.

**COMMITTEE REPORTS:**

- **Friends of the Library:** Trustee Bayer stated the following financial figures:

\$ 430.00 profit from Culver's night

\$1,594.58 Current Balance

Book sale upcoming on October 3<sup>rd</sup> and 4th

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- **Approve FY 2026-2027 Levy Ordinance (25-03):** Trustee Hawkins made a motion to approve, and Trustee Andriano seconded. Motion carried by roll call of 6 ayes, 0 nays, 1 absent.
- **FY 2024-25 Annual Report Review:** Report distributed and discussed.
- **Health Insurance Renewal:** Health insurance renewal discussed by Trustees. Trustee Goodwin made a motion to renew Blue Cross/Blue Shield plan and Trustee Trudeau seconded. Motion carried by unanimous vote.
- **Trustee Education: Illinois Public Library Standards:** Trustee Bayer reviewed the Illinois Public Library Standards sharing that Bradley Public Library has met all core requirements.

**COMMUNICATIONS/CORRESPONDENCE:** None

**ADJOURNMENT:** At 6:46 p.m. Trustee Hawkins made a motion to adjourn. Trustee Edme seconded and motion carried by unanimous vote.

The next regularly scheduled board meeting will be Wednesday, October 15, 2025 at 6:00 p.m.

Respectfully Submitted,

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Jessica Trudeau  
Secretary

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Marie Cowden  
Recording Secretary