

Bradley Public Library
Board of Trustees
Regular Meeting November 19, 2025
Drassler Conference Room

President Bayer called the meeting to order at 6:02 p.m.

Trustees Present: Jody Andriano, Nick Allen, Karen Bayer, Lucson Edme (arrived 6:04 p.m.), Paula Goodwin, Brandon Hawkins, Jessica Trudeau

Trustees Absent: None

Also Present: Jodie DePatis, Director, Marie Cowden, Recording Secretary

APPROVAL OF MINUTES:

Trustee Trudeau made a motion to accept the minutes of the October 15, 2025 Regular Board meeting.

Trustee Bayer seconded and the motion carried by unanimous vote.

PUBLIC COMMENT: None

FINANCIAL REPORT AND APPROVAL OF VENDOR PAYMENTS:

Trustee Bayer made a motion to accept the Treasurer's Report as submitted and to accept vendor payments in the amount of \$44,175.58 for the month of October 2025. Trustee Goodwin seconded and motion carried by roll call of 6 ayes, 0 nays, 1 absent.

DIRECTOR'S REPORT:

(Statistical Reports Attached)

Director DePatis stated the following:

- **Building:** Glade completed the fall preventative maintenance and made repairs on furnaces. Langlois completed repairs to a gutter.
- **Programs:** Fall programming is in progress. Mobile pantries are scheduled for November 24 and December 9 from 5-6:30pm. The MakerLab is available most Thursdays and at least one Saturday as coverage allows. We have added the button maker with supplies at cost to the Cricut, heat press, and Accuquilt already available. Registration is required for the MakerLab. We are adding 3 notaries for additional evening and weekend coverage to the 4 mostly daytime notaries we currently have.
- **Legal:** The FY2024-25 audit was completed and a copy was sent to Peoples Bank per our mortgage agreement. The FY2024-25 AFR was filed with the Illinois Comptroller.
- **Computers:** eRead Illinois has chosen the Palace Project as the platform to replace the now defunct Boundless platform from Baker & Taylor. It will be available to use the first week of December. Director DePatis attended the PrairieCat Delegated meeting in person at New Lenox Public Library on October 29.
- **Grants:** We have been awarded a \$1,000 grant from Dow Chemical to help offset the costs of the winter and summer reading programs. FY2024 erate reimbursement request of \$5,712 for Internet access has been approved.
- **Continuing Education:** Information Services Coordinator Christina Loraine attend the Library Marketing and Communications Conference in St. Louis this month and came back with a multitude of ideas that she is excited to start implementing.
- **Personnel:** Youth Services Assistant Chris Cheffer is no longer employed with the Library. This position is being reviewed, and we expect to advertise for a new person in January.

COMMITTEE REPORTS: None

UNFINISHED BUSINESS:

- **FY2024-25 Audit:** Director DePatis distributed and directed Trustees to inform her of any questions regarding audit.

NEW BUSINESS:

- **2026 Meeting Dates Resolution 25-01:** Trustee Allen made a motion to approve the meeting dates for 2026. Trustee Andriano seconded and motion carried by unanimous vote.
- **Staff Bonuses:** Topics discussed and Trustee Allen made a motion to approve a \$125.00 bonus for staff. Trustee Andriano seconded and motion carried by roll call of 7 ayes, 0 nays, 0 absent.
- **December Meeting Cancellation:** Trustee Hawkins made a motion to cancel the December 2025 regular board meeting. Trustee Edme seconded and motion carried by unanimous vote.
- **Illinois Senate Resolution 104 (re: library trustee training):** Director DePatis distributed information and informed Trustees they would be receiving an email to enroll in L2 Library Learning for access to Trustee training. After creating an L2 account, they would be able to access iLeadtrustee.org.

EXECUTIVE SESSION: The appointment, employment, compensation, discipline, performance or dismissal or specific employees:

- At 6:35 p.m. Trustee Allen made a motion to go into Executive Session. Trustee Hawkins seconded the motion and motion carried by unanimous vote. At 6:49 p.m. President Bayer declared Executive session concluded and meeting returned to open session. Director DePatis' evaluation and salary discussed. Trustee Allen made a motion to increase her salary by 4% and Trustee Andriano seconded. Motion carried by roll call of 7 ayes, 0 nays, 0 absent.

COMMUNICATIONS/CORRESPONDENCE: None

ADJOURNMENT: At 6:50 p.m. Trustee Hawkins made a motion to adjourn. Trustee Edme seconded and motion carried by unanimous vote.

The next regularly scheduled board meeting will be Wednesday, January 21, 2025 at 6:00 p.m.

Respectfully Submitted,

Jessica Trudeau
Secretary

Marie Cowden
Recording Secretary